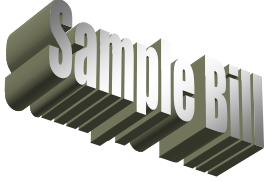


Correction to Rental Billing

Please completely fill out, initial and sign the following form. This form states the property is not being used as a rental property or the number of units needs corrected. Adjustments will be reflected on your next billing statement. Please use the Account Number and Parcel Number from the top of your utility bill.



Consolidated Utilities Billing & Service	Account Number	Amount Due
9700 GOETHE RD., STE. C SACRAMENTO, CA. 95827 (916) 875-5555	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
To Avoid Penalty, Payment Must Be Received By:		
Consolidated Utilities Billing Statement Provided to Parcel: <input style="width: 100%;" type="text"/>		
Parcel Address: <input style="width: 100%;" type="text"/>		
Owner Name: <input style="width: 100%;" type="text"/>		

By initialing and signing this form, I certify the account and property below are not being used for rental purposes and monetary compensation, or the number of rental units is incorrect and should be adjusted as indicated below.

Account Number: (Located at the top corner of your bill. Begins with a 5)

5	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
---	---	---	---	---	---	---	---	---	---	---

Parcel Number:

<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
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For single family dwellings only Correction to Rental Status	The property is not being used for rental purposes and monetary compensation.	<i>Please initial this box:</i>
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OR

For multiple unit dwellings only Correction to Rental Units	Please indicate which unit/address is not a rental <i>(continue on separate sheet of paper if necessary)</i>	<i>Please initial this box:</i>
Number of units used for Rental: _____	_____	
Number of units not used for Rental: _____	_____	
_____	_____	

Name: _____

Service Address: _____

City: _____ State: _____ Zip: _____

Daytime Telephone: _____ (where you can be reached in case we need more information)

Date: _____ Signature: _____

Please return with your utility bill. You can also mail separately to the address shown at the top of Page 2 or you may fax to (916) 854-9292. Thank you.

Administrative Services

Department of Finance

Consolidated Utilities Billing and Services Division



Nav Gill
County Executive

David Villanueva
Chief Deputy County Executive

Ben Lamera
Interim Director of Finance

Wendy Randolph
Chief

County of Sacramento

9700 Goethe Rd., Suite C
Sacramento CA 95827
Phone: (916) 875-5555
Fax: (916) 854-9292
www.sacutilities.org

RENTAL HOUSING CODE COMPLIANCE FEE

For your convenience, the County of Sacramento is now including the Rental Housing Code Compliance (RHCC) fee as part of the consolidated utility bill. If you have questions regarding this fee, please call 916-875-5555.

WHO PAYS THE HOUSING BILL?	As a result of the housing ordinance approved on October 12, 1993, all recorded owners of rental property in the unincorporated area are to pay a fee for each fiscal year (July-June). In September 2013, the County Board of Supervisors approved a fee increase in the amount of \$15.50 per rental unit.
WHY ARE RENTAL PROPERTY OWNERS RECEIVING THIS BILL?	Under the County's housing ordinance, a regulatory fee is required to finance the County's state mandated housing program. Sacramento County Code 16.20.900 requires that this fee be paid in order for properties to be occupied by tenants.
WHAT SERVICES DOES THIS BILL PAY FOR?	The financing obtained from the regulatory fee pays for the Rental Housing Inspection Program and Housing Code Compliance Program, which have the responsibility to enforce health and safety codes concerning residential properties within the unincorporated area of the County.
WHO IS RESPONSIBLE IF I JUST BOUGHT OR SOLD THIS RENTAL PROPERTY?	The bill is the responsibility of the owner of record as of January 1, of each year.
WHAT IF I DON'T COLLECT RENT FROM THIS PROPERTY?	The Rental Housing Code Compliance Fee applies to all property owners engaged in the business of renting residential dwelling units. A vacancy credit is prohibited. If the property this bill refers to is not a rental property, please fill out and sign the other side of this form and return it with your utility bill payment. If you do not send in a correction, the bill will continue to be outstanding and could result in penalties and other collection efforts.
IS THIS AMOUNT DUE UPON BILLING?	The ordinance states the RHCC fee shall be due on January 1, of each year. However, there is a delinquent date indicated on the bill that represents the last possible day that payment can be received without incurring a late charge.
WHAT HAPPENS IF MY PAYMENT IS LATE?	Charges unpaid at the due date become delinquent, and shall incur a penalty charge of 25%. Any unpaid amounts may be transferred to the Department of Revenue Recovery for other collection efforts.
WILL THE AMOUNT DUE CHANGE EACH YEAR?	Because the annual fee is for the purpose of covering costs for the State mandated housing program, the fee can be adjusted each year by resolution of the County Board Supervisors after a duly noticed public hearing.
WHAT IF THE WRONG NUMBER OF RENTAL UNITS ARE BEING BILLED?	Apartments or properties such as duplexes that have multiple units, may have one or more units that are not being used as a rental unit due to owner occupancy. If you are being billed for the wrong number of rental units, please use the reverse side of this form to make necessary corrections to rental units and return it with your utility bill payment.